

# VILLAGE OF MARVIN VILLAGE HALL PARK

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## **1. CHECKLIST TO SUBMIT A COMPLETE GRANT APPLICATION**



# Checklist to Submit a Complete Application

Use this checklist to indicate the documents submitted with your application. Include all required documents. Refer to page 5 for further information about submitting the application.

- **Paper copy:** Paper clip the pages and copies of each item on the checklist together. *Do not use staples.*
- **Digital copy:** Submit a flash drive with individual files for the documents on the checklist. Use PDF format. Label the flash drive with the local government name. Use the file names shown in the table below.
- Keep a copy of the application for your files.

<b>Applicant:</b> _____		<b>Project Title:</b> _____		
Required for All Applicants (File Name)	Page Reference	Number of Required Copies		Included ✓
		Paper	Digital	
1. Checklist for Submitting a Complete Application (Checklist)	6	1	1	
2. Applicant's Basic Facts and Assurances (Basic facts)	7	1	1	
3. Description and Justification for the Project (Justification)	8	15	1	
4. Site Plan: for projects to construct or renovate facilities (Site plan) OR Conceptual Plan: for land acquisition only projects (Site plan)	8-10	15	1	
5. Project Costs (Project costs)	11-12	1	1	
6. Source of Matching Funds (Matching funds)	15	1	1	
7. Site Vicinity Map (Site vicinity)	16	1	1	
8. Scoring System (Scoring system)	23-28	1	1	
Required for Projects to Construct or Renovate Facilities				
9. Attorney's Certification of Site Control (Site control)	13	1 if applicable	1	
10. Environmental Review (ENV review)	21-22	1	1	
11. Local Government & School Joint-Use Agreement (Joint use)	4	1 if applicable	1	
Required for Projects to Acquire Property (including acquisition with a waiver)				
12. Acquisition Form (Acquisition form)	19	1	1	
13. Appraisal, Property Tax Value or estimate by an appraiser (Land value)	18	1	1	
14. Legal Description of the Land (Land description)	20	1	1	
15. History of Conveyance for donated land (Conveyance)	18	1 if applicable	1	
Documents for the Scoring System				
16. Master Plan for the Park (Master plan)	23, 29	1 if available	1	
17. Parks and Recreation Systemwide Plan for the Jurisdiction (Comp plan)	24, 30	1 if available	1	
18. Capital Improvement Plan for Parks and Recreation (CIP)	24, 30	1 if available	1	
19. Documentation of Surveys or Public Involvement (Public meeting), (Survey), (Civic Groups), (Advisory board)	24, 31	1 if available	1	
20. Local Board Minutes or Resolution Adopting of Planning Documents (Adoption) <b>Comp plan was adopted, master plan for the park was not due to time constraints</b>	23-25	1 if available	1	

**Instructions for submitting digital copies:** Applicant must submit a single flash drive that includes each file as a separate PDF. Each file should be named like the (file name) denoted on the checklist.

# VILLAGE OF MARVIN VILLAGE HALL PARK


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## 2.

## APPLICANT'S BASIC FACTS + ASSURANCES



# N.C. Parks and Recreation Trust Fund (PARTF): 2022-2023 Basic Facts and Assurances

Local Government Name: <u>Village of Marvin</u>			
Federal Employee I.D. Number: 56- <u>761998217</u>	County: <u>Union</u>		
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; vertical-align: top;"> <b>Local Government Contact Person for Grant*</b>  Name: <input type="checkbox"/> Mr. <input checked="" type="checkbox"/> Ms. <u>Christina Amos</u>  Title: <u>Manager</u>  Organization: <u>Village of Marvin</u>  Mailing Address: <u>10006 Marvin School Rd</u>  City: <u>Marvin</u> State: <u>NC</u> Zip: <u>28173</u>  Telephone: <u>704 627-2020</u>  E-mail: <u>managora@marvinnc.gov</u>  <small>*must be an employee of the sponsoring local government.</small> </td> <td style="width: 50%; vertical-align: top;"> <b>Local Government Manager</b>  Name: <input type="checkbox"/> Mr. <input checked="" type="checkbox"/> Ms. <u>(Same)</u>  Title: _____  Organization: _____  Mailing Address: _____  City: _____ State: _____ Zip: _____  Telephone: _____  E-mail: _____ </td> </tr> </table>		<b>Local Government Contact Person for Grant*</b> Name: <input type="checkbox"/> Mr. <input checked="" type="checkbox"/> Ms. <u>Christina Amos</u> Title: <u>Manager</u> Organization: <u>Village of Marvin</u> Mailing Address: <u>10006 Marvin School Rd</u> City: <u>Marvin</u> State: <u>NC</u> Zip: <u>28173</u> Telephone: <u>704 627-2020</u> E-mail: <u>managora@marvinnc.gov</u> <small>*must be an employee of the sponsoring local government.</small>	<b>Local Government Manager</b> Name: <input type="checkbox"/> Mr. <input checked="" type="checkbox"/> Ms. <u>(Same)</u> Title: _____ Organization: _____ Mailing Address: _____ City: _____ State: _____ Zip: _____ Telephone: _____ E-mail: _____
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Recreation Resources Service (RRS) regional consultant: _____			
Project Name: _____			
Is this an LWCF-funded park on these <a href="#">lists of NC projects</a> ? <input type="checkbox"/> yes <input type="checkbox"/> no			
If yes, list the grant number(s): _____			
<b>Certification and Approval by Local Governing Board</b> I hereby certify the information contained in the attached application is true and correct and the required dollar-for-dollar matching funds will be available during the project period. This application has been approved by the local governing board.			
<b>Chief Elected Official:</b>			
<u>Joseph E. Pollino Jr.</u> <small>Print or Type Name</small>	<u>Mayor</u> <small>Title</small>	 <small>Signature</small>	
If two local governments are applying together, this form must be completed and signed by each local government. One applicant must be identified by adding "primary sponsor" in the "Local Government Name" section.			
<b>THIS FORM MUST BE COMPLETE IN ITS ENTIRETY FOR YOUR APPLICATION TO BE CONSIDERED</b>			





RS-2023-02-02

**A RESOLUTION AUTHORIZING SUBMITTAL OF A NORTH CAROLINA PARKS AND RECREATION TRUST FUND GRANT APPLICATION FOR IMPROVEMENTS TO THE VILLAGE HALL PROPERTY**

**WHEREAS**, the Village Council of Marvin are committed to enhancing the quality of life in the community; and


**WHEREAS**, The Village of Marvin wishes to make improvements to the Village Hall property as outlined in the Village Hall Conceptual Master Plan; and

**WHEREAS**, the North Carolina Parks and Recreation Trust Fund (PARTF) has been authorized by the General Assembly to award grant funds to eligible park, recreation, and open space projects; and


**WHEREAS**, The Village of Marvin intends to submit an application to the North Carolina Parks and Recreation Trust Fund for funding to support various improvements to The Village Hall Property.

**NOW, THEREFORE BE IT RESOLVED**, by the Village Council of Marvin, North Carolina that staff is hereby directed to submit an application to the North Carolina Parks and Recreation Trust Fund for funding to support various improvements to the Village Hall property.

*Adopted this 23<sup>rd</sup> of February, 2023.*

  
Joseph E. Pollino Jr., Mayor  
Village of Marvin

ATTEST:

  
Austin W. Yow  
Village Clerk & Assistant to the Manager  
Village of Marvin



# VILLAGE OF MARVIN VILLAGE HALL AMPHITHEATER

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## 3. PROJECT DESCRIPTION + JUSTIFICATION



## PROJECT DESCRIPTION + JUSTIFICATION

### VILLAGE HALL PARK

**Local Government:** Village of Marvin

**Description:** Located at 10006 Marvin School Road on the corner of New Town Road and Marvin School Road, the future Marvin Village Hall Park will be developed on 3.5 acres of vacant land located within the existing Marvin Village Hall property. The site can be accessed both by car and by foot via a vehicular entrance at the property's eastern portion, off of Marvin School Road, and a natural surface trail connecting to The Enclave at Longview subdivision, respectively. This natural trail connection ties into the The Enclave's interior pathway system which then connects to trail systems in other Marvin neighborhood subdivisions.

Completed in April 2022, the Marvin Village Hall is intended to be the center of and the gathering place for the Marvin Community. In addition to the Village Hall facility, built and natural amenities currently existing at the site include the adjoining parking lot, forested area, and the natural surface trail connection to the adjacent neighborhood. Portions of Village Hall can be rented by the public; however, its primary use is for administrative and governmental operations directed by Village staff and Village Council. As such, existing recreational amenities at the site are limited.

The location of Village Hall is important due to its proximity to several subdivisions, two culturally and historically significant churches, and for its intent for it to serve as the anchor of the newly rezoned Heritage District. The subject property and those adjacent have been developed and rezoned as areas are suitable for the development of future recreational amenities.

The goal of the project is to activate the surrounding outdoor space of Village Hall with programmable space and recreational amenities. Proposed development includes site enhancements, paved pathways, multi-use lawn area, and trail connections. The proposed Village Hall Park project includes the following recreational amenities:

- Trailhead
- Event lawn
- Walking Loop
- Rain Garden

#### **Justification:**

Marvin Village Hall Park offers the opportunity to connect the community with a centrally located, multifunctional recreation space where one does not currently exist within the Village. With the recent approval of heritage district plans, Marvin Village Hall Park will activate and become the Village's civic center. Furthermore, incorporated areas of Marvin are geographically divided; therefore, a goal of this project is to create gathering space and connectivity for the Marvin community by adding value to the strategically located existing Village Hall property. The amenities listed above are currently unavailable to the community due to the scarcity of affordable, developable land within Marvin village limits. The Village of Marvin also lacks a downtown area. Therefore, a second goal of the Marvin Village Hall Park project is, as mentioned previously, to create a publicly available commons to serve as the cultural and recreational anchor of the future Marvin Heritage District.

The Village has invested in plans to offer additional recreation and leisure opportunities to a community lacking access to a variety of programs and amenities offered by parks and recreation departments. Village Hall Park was developed in concurrence with the development and adoption of the recent Comprehensive Parks and Recreation Master Plan. The Village Hall Park project comes in response to feedback received from the community during the public engagement period for the systemwide parks and recreation plan. Amenities and programs proposed in the conceptual plan were directly selected to meet those needs. Additional support from the State would help the Village provide the recreational amenities desired by the community.

The Village of Marvin prioritizes the provision of recreation and leisure services to the community and has recently invested in a series of special events held at the Village's single existing park. Attendance at these events has reached capacity, and additional parkland is needed to continue providing recreation and parks as an essential public service within the Village of Marvin. Village Hall Park will serve as a large gathering area for the Marvin community to come together both physically and in appreciation for the Village's commitment to expanding its recreation and park level of service. Lastly, financial assistance from PARTF would enable the Village to utilize the same high quality materials used to construct Village Hall, allowing for the property to take on a consistent character and set the standard for future Marvin Heritage District development.

# VILLAGE OF MARVIN VILLAGE HALL PARK

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## 4. SITE PLAN





# MARVIN VILLAGE HALL PARK

VILLAGE OF MARVIN, NC  
PARTF SITE PLAN

MAP PRODUCED: 2023



- LEGEND**
- PROPERTY BOUNDARY
  - EXISTING FACILITIES
  - PARTF REQUEST
  - EASEMENT
  - FUTURE FACILITIES



# VILLAGE OF MARVIN VILLAGE HALL PARK

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## 5. PROJECT COSTS





Project Costs

Applicant:

Project Name:

Project Elements (Include specific units - sizes, numbers, lengths, etc. for each item)	Unit	Unit Cost	Total Cost
Building and/or Renovating Costs			
Cost to Build or Renovate:			
Contingency for the cost of Building/Renovating			
Contingency (not to exceed 5% or \$50,000 of the cost to build, whichever is less)			
Land Value (Indicate purchase or donation)			
Land Acquisition	Purchase	Donation	
Planning and Incidental Land Acquisition Costs			
Construction management, site planning, preliminary design, survey and appraisals, or the cost of preparing the application (not to exceed 20% or \$200,000 of the cost of the project, whichever is less)			
	Total Project Cost:		
	Total PARTF Grant Request:		
	Total Local Match:		

# VILLAGE OF MARVIN VILLAGE HALL PARK

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## **6. APPLICANTS SOURCE(S) OF MATCHING FUNDS**



# Sources of the Applicant's Matching Funds

Use the format below to describe the sources of the applicant's matching funds. Indicate if these funds are currently available or are the funds yet to be approved. If funds are yet to be approved, list the date for approval. Matching funds must be available during the three-year grant period.

**Applicant:** Town of Parkland

**Project Name:** Green Park Redevelopment

Sources of the Applicants Matching Funds			
Type of Matching Funds	Amount of Funds	Funding Source	Availability
Cash	\$16,000	Private Donation	In Hand
	\$402,570	Town's Budget or Capital Improvement Plan (CIP)	Town's Approved CIP
Fee Simple Land Donation	\$56,400	Value of Donated Property	Pending PARTF Grant Approval
State Grant*	\$100,000	N.C. Land and Water Fund	Pending DNCR Approval by September 2023
<b>Total Matching Funds:</b>	<b>\$574,970</b>		

\*PARTF allows other state and federal funding to be used as local match.

**Applicant:** \_\_\_\_\_

**Project Name:** \_\_\_\_\_

Sources of the Applicants Matching Funds			
Type of Matching Funds	Amount of Funds	Funding Source	Availability
<b>Total Matching Funds:</b>			

# VILLAGE OF MARVIN VILLAGE HALL PARK

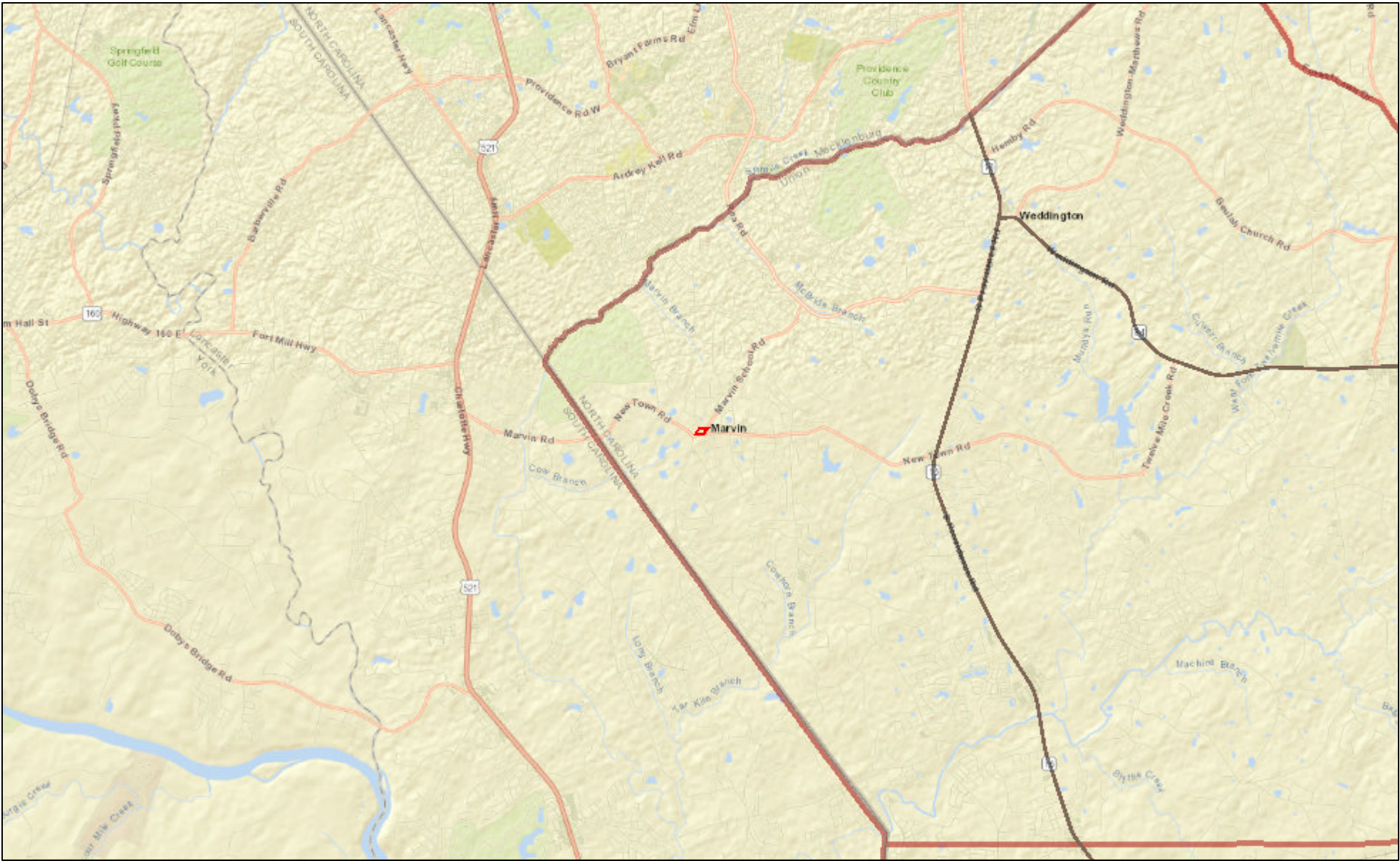
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## 7. SITE VICINITY MAP



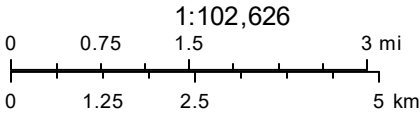


10006 Marvin School Road (34.992290, -80.813301)



April 28, 2023

- Highways
- ▣ Townships



Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community

# VILLAGE OF MARVIN VILLAGE HALL AMPHITHEATER

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## 8. PARTF SCORING SYSTEM



# PARTF Scoring System for Grants

The members of the N.C. Parks and Recreation Authority use the PARTF scoring system as one of several tools to select grant recipients. Please provide all the information requested for each item. Attach a separate page if more space is needed to address any item. Before beginning, refer to the “Definitions” section (*page 29*) describing the requirements for planning and public involvement documents. A team of PARTF staff and regional consultants will evaluate each application based on the scoring system and make the final decision about the applicant’s score.

Preparing an application for a PARTF grant is more than simply completing the application form. Creating a proposal for a high-quality park and recreation project requires adequate time to collect public input, review the results, and then plan for the project. You should also allow time to prepare the support documents that are vital in the evaluation of your application.

The planning and public involvement process has many benefits including:

- New recreational opportunities can be based on community preferences
- New parks can be located to respond to current deficiencies and future demands
- Recreational facilities can be built to meet the expectations of park visitors and minimize harm to the environment and
- PARTF funds can be used more efficiently.

## PARTF Scoring System for Grants

Applicant: \_\_\_\_\_ Project Name: \_\_\_\_\_

### A. Planning: (20 possible points)

#### 1. Master plan for a park and/or greenway system (10 points)

- This item does not apply for applications proposing only land acquisition
- Please refer to pages 29-30 for the required components of the plan

- a. ☐ The applicant has a master plan created or revised within the past five years for the project site and the project conforms to the plan.

Date the plan was produced: \_\_\_\_\_ (9 points)

OR

- b. ☐ The applicant has a master plan created or revised within the past six years to ten years for the project site and the project conforms to the plan.

Date the plan was produced: \_\_\_\_\_ (4 points)

- c. ☐ The local governing board has adopted the master plan.

Date the plan was adopted: \_\_\_\_\_ (1 point)

#### Documentation Required:

1. A park master plan or greenway system plan.
2. A local governing board’s meeting minutes or resolution as documentation of the adoption.
3. List the page number(s) and tab or highlight where the project is referenced in the plan.

**2. Comprehensive systemwide parks and recreation plan for the local government's jurisdiction (7 points)**

Please refer to page 30 for the required components of the plan

- a. ☐ The applicant has a Comprehensive Systemwide Parks and Recreation Plan and the project conforms to the plan.

Date the plan was produced: \_\_\_\_\_ (6 points)

- b. ☐ The local governing board has adopted the systemwide plan.

Date the plan was adopted: \_\_\_\_\_ (1 point)

**Documentation Required:**

1. A comprehensive systemwide parks and recreation plan produced or revised in the past 10 years.
2. A local governing board's meeting minutes or resolution as documentation of the official adoption.
3. List the page number(s) and tab or highlight where the project is referenced in the plan.

**3. Capital improvement plan for parks and recreation (3 points)** Please refer to page 30 for the required components of the plan

- ☐ The applicant has a capital improvement plan for parks and recreation and the project is identified in the plan.

Date the plan was adopted (required): \_\_\_\_\_ (3 points)

**Documentation Required:**

1. A capital improvement plan.
2. A local governing board's meeting minutes or resolution as documentation of their adoption as a part of the local government's budget process.
3. List the page number(s) and tab or highlight where the project is referenced in the plan.

**B. Level of public involvement in developing and supporting the project: (15 possible points)**

**1. Public meetings (5 points):**

- ☐ The applicant conducted a public meeting(s) *exclusively* for discussing the PARTF grant project and obtaining comments within the past 24 months. The public supported the project.

Date of the meeting(s): \_\_\_\_\_

**Documentation Required:**

1. Provide a title page that gives the name of applicant, the name of the project and identifies the document as "Public Meetings."
2. A document describing the means used to widely advertise the meeting, such as newspaper advertisements, Facebook, websites, and community announcements.
3. The minutes, including the discussion of the project, who was present and public comments.

## 2. Recreational needs survey (5 points):

- ☐ The results of a survey to determine the recreational needs in the applicant's jurisdiction show that the citizens support the project.
  - The survey must be conducted during the past ten years
  - Please refer to page 31 for the required components of the survey

### Documentation Required:

1. The following information about the survey
  - Copy of the questionnaire
  - Results of the survey
  - Describe how the survey was distributed.
  - Give the date(s) of distribution and the number of surveys distributed.
  - Provide the number of respondents and demographic information that they are representative of the local government's jurisdiction.
  - Describe how the results of the survey show that the citizens support the project.
2. Include a title page that gives the name of applicant, the name of the project and identifies the document as "Survey of Recreational Needs."

## 3. Support from civic groups (3 points):

- ☐ The applicant presented the PARTF grant project to **two or more local groups** and received support for the project within the last 24 months. (Examples: civic groups, neighborhood associations, youth organizations, non-governmental advisory boards, etc.)

### Documentation Required:

1. Include a title page that gives the applicant's name, the project's name and identifies the document as "Presentations to Local Groups."
2. The agenda and/or correspondence or other documentation from the groups that confirm the meeting dates and the presentations given by the applicant.

*Note: Letters expressing support for the project do not count as presentations.*

Name of the Organization	Date of the Presentation	Meeting agenda or letter from the organization

## 4. Support from a parks and recreation board (2 points):

- ☐ The applicant presented the PARTF Grant project to the parks and recreation advisory board or a similarly appointed, non-elected group, and received a motion of support for the project within the last 24 months.

Date of the meeting(s): \_\_\_\_\_

### Documentation Required:

1. Include a title page that gives the name of the applicant, the project name and identifies the document as "Presentation to Advisory Board."
2. The minutes from the meeting that include support for the project.



**C. Public recreational facilities provided by the project:** (45 possible points) *Not applicable to land acquisition only projects.*

**1. The local government will be building its first public park on property that it owns. (20 points)**

☐ Yes      ☐ No

Explain:

**2. New, like, or renovated facilities to be provided: (30 points)**

**A maximum of 30 total points will be awarded for the sum of 2a, 2b and 2c.**

**a.** The project will provide (check one):

- ☐ 3 or more types of new recreational facilities (20 points)
- ☐ 2 types of new recreational facilities (15 points)
- ☐ 1 type of new recreational facility (10 points)

List the new types of recreational facilities:

**b.** The project will add recreational facilities at the park that are like the facilities that exist at the park. The project will add (check one):

- ☐ 3 or more types of recreational facilities (12 points)
- ☐ 2 types of recreational facilities (8 points)
- ☐ 1 type of recreational facility (4 points)

List the types of recreational facilities:

**c.** The project will provide major renovation of (check one):

- ☐ 3 or more types of recreational facilities (8 points)
- ☐ 2 types of recreational facilities (6 points)
- ☐ 1 type of recreational facility (4 points)

List the recreational facilities to be renovated and why each renovation is needed:

**3. The project will provide a trail or greenway (¼ mile or longer) that links to existing recreation area(s), school(s), downtown businesses, and/or communities located outside of the park. (5 points)**

☐ Yes      ☐ No

Site plan must show trail linkage (*page 9-10*). Identify by name and location the existing trail and areas to be linked by the proposed trail:



**D. The Suitability of the Site for the Proposed Project.** (5 possible points) Explanations are needed below to be considered for each point.

1. ☐ **The site is suited for the proposed development with minimal adverse impact to the environment. (1 point)**

Please explain:

2. ☐ **The location of the site enhances the park and the public's access to the park. (1 point)**

Please explain:

3. ☐ **The site is enhanced by the adjacent property uses. (1 point)**

Please explain:

4. ☐ **The proposed site is large enough to adequately accommodate the proposed development. The proposed project will require minimal site preparation considering the geographic region where it is located. (1 point)**

Please explain:

5. ☐ **The site is free of restrictive easements, overhead powerlines, or other intrusions (1 point):**

☐ Yes      ☐ No\*

\*Please explain:

**E. The applicant's commitment to operating and maintaining the project.** (15 possible points)

1. ☐ **The applicant has a full-time parks and recreation department that will manage the project site to provide programming and to ensure adequate operation and maintenance. (15 points)**

2. ☐ **The applicant has a full-time staff, such as a public works, who will manage the project site to ensure adequate operation and maintenance. (8 points)**

3. ☐ **The applicant will manage the project site with part-time staff or by contractual agreement to ensure adequate operation and maintenance. (4 points)**

4. ☐ **An organized volunteer group, such as a civic group or youth sports association will operate and maintain the site. (2 points)**

Provide the name of the organization that will operate and maintain the site:

If the applicant is not going to operate the site with full-time staff, (see items #3 & #4), describe how and when the site will be open to the public.

# VILLAGE OF MARVIN VILLAGE HALL PARK

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## 9. ATTORNEY'S CERTIFICATION OF SITE CONTROL



# Attorney's Certification of Site Control for Development Projects

Local Government: Village of Marvin, NC

Project Name: Village Hall Amphitheater

**Instructions:** Review the Site Plan for the project (as described on pages 8-10). An attorney must certify that the local government has control of the entire site of a proposed development project for providing public recreation by May 1, 2023. The project must be located on a single contiguous site. Please contact your regional consultant about linear parks and greenways.

**Important:** The application can be declared ineligible without this certification.

**Exception:** This certification is not required for applications only proposing land acquisition or applications proposing to acquire the site of a proposed development project.

## 1. Type of Site Control: Indicate the type(s) of control the applicant has for the project site.

Type of Control – Check all that apply

☒ Fee Simple Title

☒ Entire site

☐ Portion of site

☐ Lease (25 years or longer)

☐ Entire site

☐ Portion of site

☐ Easement

☐ Entire site

☐ Portion of site

## 2. Limitations, Conditions or Encumbrances:

☐ No limitations, conditions, or encumbrances

☒ Limitations, conditions, or encumbrances

*Attach additional pages describing any conditions or limitations in current or proposed leases, easements or use agreements. Include restrictions on the local government's use of the site or the rights to be reserved by the landowner that may impact the local government's ability to complete the project in a timely manner and/or provide for public recreational use for at least 25 years. Attach additional pages if needed.*

## 3. Attorney's Certification

I have reviewed the site of the proposed project identified on this page and certify that the information provided above is accurate to the best of my knowledge. The proposed project will be on one contiguous site.

Name: (Printed/typed): W. Chaplin Spencer, Jr

Title: Village Attorney

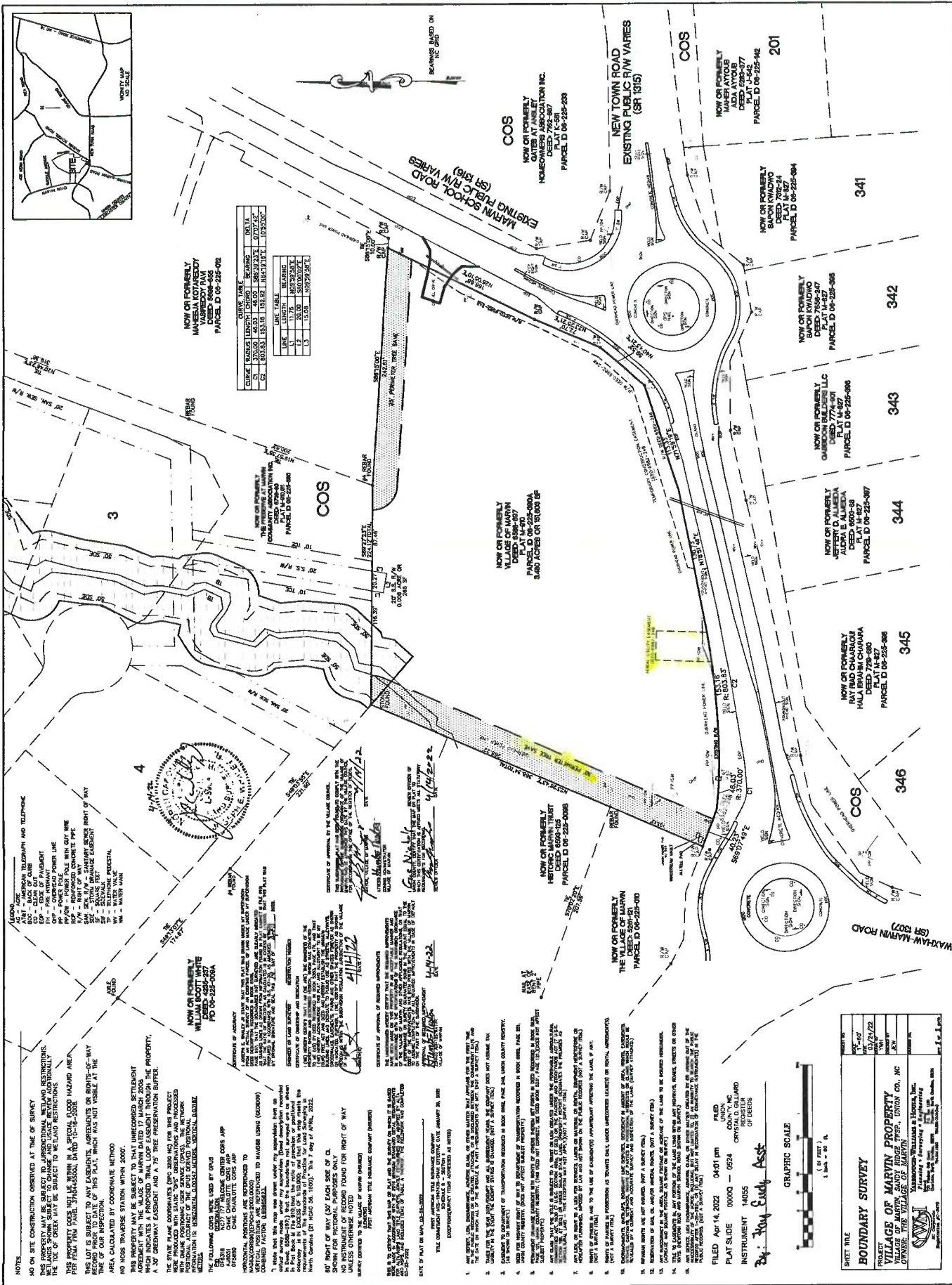
Signature: W. Chaplin Spencer, Jr.

Date: 4/28/2023

The Certification is made in reliance and subject to that certain Boundary Survey for the Village of Marvin Property recorded on April 14, 2022 with the Union County Register of Deeds in Plat Cab. Q, Page 524 ("Survey") , including the Schedule B II title exceptions described therein.

The current depiction of the Village Hall Amphitheater Project does not appear to be limited by restrictions set forth in the Survey but two areas of the Survey are noted for potential limitation as the depiction is not to scale and project plans may change. The 30' perimeter tree save area appears to be outside the project improvement areas but should be verified. The Ariel Utility Easement Area appears to be outside the project improvement areas but should be verified and considered as NCDOT's allowed uses includes above ground poles and appurtenances and the right to cut and/or fill slopes. The Village may use the Ariel Utility Easement Area for access, ingress, egress and parking that does not, in NCDOT's determination, obstruct or materially impair NCDOT actual use of such area.

A copy of the Survey (with the highlighted tree save area and Ariel Utility Easement Area) is attached.



Cab Q file 524

# VILLAGE OF MARVIN VILLAGE HALL PARK

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## 10. ENVIRONMENTAL REVIEW





# Environmental Review

Project Name \_\_\_\_\_

Local Government \_\_\_\_\_

**All applicants who are proposing any development** (roads, buildings, ball fields, etc.) with a PARTF grant must provide the following information to help determine the proposed project's impact on the environment. Project design should minimize adverse impacts on the environmentally sensitive features of the site. Each item must be accurately and adequately addressed to allow the Department Natural and Cultural Resources to determine if the proposed project will comply with the requirements of the State Environmental Policy Act (SEPA).

- 1. Site Description:** Describe in detail the existing or proposed park property including the park acreage (for land and water), topography, streams, lakes, and any significant natural resources that are on or adjacent to the site. Attach a separate page if needed.
  
- 2. Past/Current Property Use:** What are the past and/or current uses of the property? Examples: Urban/developed, forest, agricultural, industrial site, landfill, water, or wetland. Attach a separate page if needed.
  - › **Important:** If the property has been contaminated (examples: brownfield sites), all cleanup actions must be completed before a PARTF contract is executed and the project can begin. Use this space to describe any cleanup actions that are in progress or proposed. The PARTF program recommends that local governments wait until cleanup is completed before applying.
  
- 3. Wetlands:** Describe any wetland areas on the site including the acreage (see "Resources" on page 4 for help in identifying wetlands). Describe any disturbance of wetlands needed to develop the proposed project. Please state if no wetlands exist on the site. Attach a separate page if additional space is needed as well as a wetlands delineation map.
  
- 4. Floodplains:** Describe any floodplain areas within or adjacent to the site and delineate floodways. See the "Resources" section on page 4 for help in identifying floodplains. Please state if none exist. Attach a separate page if needed, especially for delineating 100-year floodways and floodplains.
  
- 5. Tree and wildlife species:** Describe the predominant tree and wildlife species on or adjacent to the site. Attach a separate page if needed.
  
- 6. Archaeological or historical sites:** List any known archaeological or historical sites within the project site or in the vicinity of the site. Has the area been surveyed by an archaeologist? If so, when and by whom? (See "Resources" on page 4 for help in identifying cultural resources). Attach a separate page if needed.

## Environmental Review Continued

- 7. Existing Structures:** List all existing recreational facilities and other structures on the site, regardless of their age. Indicate if any structure is more than 50 years old. Provide a photograph and pertinent historical information about the structure(s) which are 50 years or greater. Indicate whether any existing structure(s), regardless of age, will either be demolished or renovated for recreational use by the proposed project? Attach a separate page if needed.
- 8. Utilities:** Describe any existing utility easements within the site; including the width and length. Also, describe the existing water, sewer, and road systems at the site. Describe any water, sewer, or road systems included in the proposed project. Attach a separate page if needed.
- 9. Ground Disturbance / Site Clearing:** How many acres are to be disturbed and/or cleared for the proposed development?  
\_\_\_\_\_ acres
- 10. New Facilities:** If a new indoor facility is proposed, how large is the facility's footprint or square feet of ground covered?  
\_\_\_\_\_ square feet.  
Also, if a greenway or trail is proposed, include its approximate:  
**length** \_\_\_\_\_ feet  
**width** \_\_\_\_\_ feet  
**surface** (such as natural, gravel, paved, etc.) \_\_\_\_\_
- 11. Permits:** List all permits that have been or will be applied for or received, such as erosion control, CAMA or U.S. Army Corps of Engineers permits. Attach a separate page if needed. Include a brief discussion and documentation of interactions with permitting agencies.

Some projects will require an additional evaluation called an "environmental assessment" if they are selected for funding. For any project that meets all three of the following criteria, an environmental document must be prepared:

- An expenditure of \$10 million in funds provided by the state of North Carolina for a single project or action or related group of projects or action  
**OR**  
land-disturbing activity of equal to or greater than 10 acres of public lands resulting in substantial, permanent changes in the natural cover or topography of those lands (or waters)
- An action by a state agency, and
- Has a potential detrimental environmental effect upon natural resources, public health and safety, natural beauty, or historical or cultural elements, of the state's common inheritance.

The PARTF program will notify the applicant of an environmental assessment. If needed, the grantee must complete the environmental assessment before signing the PARTF contract and beginning the project.